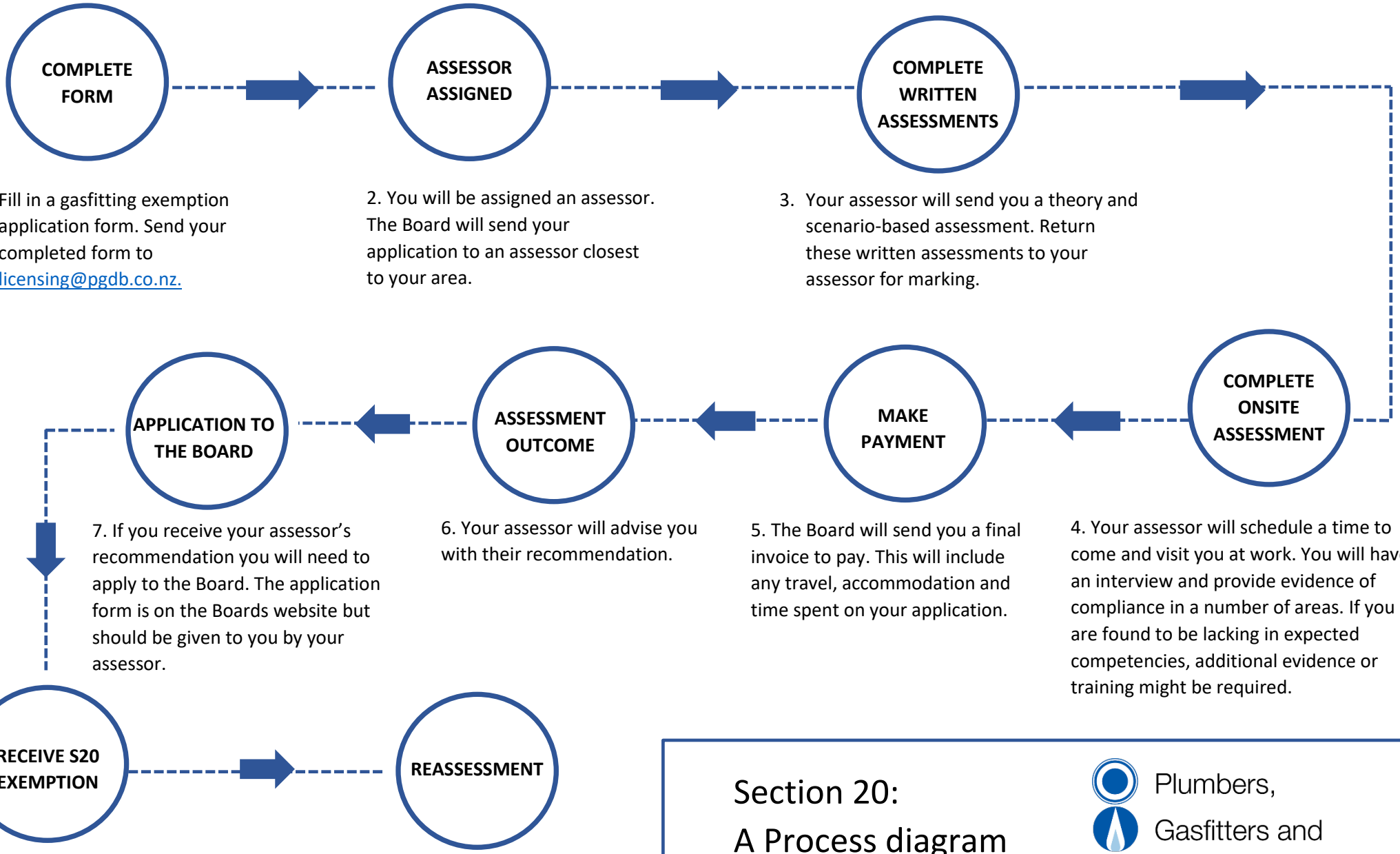


1. Fill in a gasfitting exemption application form. Send your completed form to licensing@pgdb.co.nz.

2. You will be assigned an assessor. The Board will send your application to an assessor closest to your area.

3. Your assessor will send you a theory and scenario-based assessment. Return these written assessments to your assessor for marking.

4. Your assessor will schedule a time to come and visit you at work. You will have an interview and provide evidence of compliance in a number of areas. If you are found to be lacking in expected competencies, additional evidence or training might be required.

5. The Board will send you a final invoice to pay. This will include any travel, accommodation and time spent on your application.

6. Your assessor will advise you with their recommendation.

7. If you receive your assessor's recommendation you will need to apply to the Board. The application form is on the Boards website but should be given to you by your assessor.

8. If approved, the Board will send you your Section 20 exemption. This will list the specific areas of gasfitting you are able to work in. The exemption will be granted for 1-3 years.

9. When your Section 20 exemption expires, you will need to do a reassessment with an assessor.

Section 20: A Process diagram for applicants

Plumbers, Gasfitters and Drainlayers Board