NEW ZEALAND EXPERIENCE PATHWAY
APPLICATION FORM

Plumbers, Gasfitters and Drainlayers Board

You may be eligible for the New Zealand Experience pathway if you do not have a formal qualification but have seven years of full-time work experience and authorisation history as a plumber, gasfitter, or drainlayer. You will need to complete the application form, submit all required evidence, and pay the application fee before your application can be reviewed.

Before submitting your application, please read our New Zealand Experience Pathway Information Guide. This guide outlines each step of the application process, including fees.

To apply, email your completed application and evidence as separate PDF's to RFR@pgdb.co.nz.

PERSONAL DETAILS:			
Surname:		**First name(s):**	
Date of birth (dd/mm/yyyy):		**Gender:**	☐ Male ☐ Female ☐ Prefer not to disclose
Contact phone number:		**PGDB number:**	
Email:			
Postal address:	Street number and name:		
	Suburb:		
	City/Town:	Post code:	

Ethnicity:	New Zealand Pākehā	☐	Indian	☐
	New Zealand European	☐	Chinese	☐
	Māori	☐	South African	☐
	Pasifika	☐	Other ……	☐
	European	☐		

WHAT TRADES ARE YOU APPLYING FOR?
☐ Plumber
☐ Gasfitter
☐ Drainlayer

EMPLOYMENT AND WORK HISTORY:

As part of your application, you need to have:

- **Seven years of plumber, gasfitter, or drainlayer authorisation history with the Board.**
- Seven years of full-time plumbing, gasfitter, or drainlayer work experience. Please fill out the details of your full-time work experience using the table below.

If you are unsure that your authorisation history covers the required seven years, please call the Registration team on: 0800 743262.

Name of Employer:	**Type of work:**	**Start and end date (dd/mm/yyyy)**
Eg. Plumbing LTD	*Plumbing – residential maintenance*	*1/12/2022-1/12/2024*

FEES:

- Please be advised that once payment has been made, it is non-refundable.
- Please do not include any credit card information with this form.
- Once we have received your application, we will send you a secure payment link.

Find more information about our fees here.

Which trades are you applying for?

☐ Plumber	☐ Gasfitter	☐ Drainlayer

Confirm the fees you will be paying ($1,080.00 per trade)**:**

☐ One trade $1,080.00	☐ Two trades $2,160.00	☐ Three trades $3,240.00

APPLICANTS DECLARATION:

By signing this application, you understand that:

1. You declare that the information I have provided is true and correct.
2. You will need to enrol in and pass the relevant registration exam(s), before you can apply for registration.
3. Once you have passed the registration exam(s), you can then apply for registration, which includes providing a Ministry of Justice criminal record check dated within one month.
4. The Board may seek personal information about you from another party such as a referee or former employer. You have the right to access and correct any personal information the Board holds about, including any information obtained from another party.

Please see our Privacy Statement to understand how we collect, use, share and store your personal information, including when we collect it from others or verify it with third parties, and how you can access and correct your personal information.

Find our Privacy Statement at https://www.pgdb.co.nz/resources/website_privacy_statement/

☐	I have read and understand the Privacy Statement

Applicants signature:		**Date:**	

EVIDENCE CHECKLIST

Plumbers, Gasfitters and Drainlayers Board

Things to consider when gathering your evidence:

- each piece of evidence should be saved in a separate PDF file and clearly named
- providing a good range of quality evidence can make the assessment process easier and quicker to complete.
- where specified your evidence needs to be a certified copy. A certified copy is a photocopy of an original document that has been officially declared to be true and correct by a lawyer, Justice of the Peace (JP), or Court Registrar.
- complete each checklist to make sure that you submit all the required evidence.

WHAT TYPES OF EVIDENCE SHOULD YOU SUBMIT?
You need to submit evidence showing that you have the required: • full-time work experience in each trade you apply for. • Knowledge and experience covering the competencies in each trade you apply for. This table outlines the evidence you need to submit to show your knowledge and experience.
☐ **Reference letters** showing that you have the required full-time work experience in your trade. Your reference letters need to: • be dated, and signed by your referee • cover the required number of years required for your trade, with exact dates (dd/mm/yyyy) of employment • list specific plumbing, gasfitting, and/or drainlaying work that you carried out • verify that you have completed the work carried out in any photo or video evidence that you submit. **The Board may contact your referee if they have questions.** Your reference letter needs to include the phone number or email address of your referee. Alternatively, your referee may email their reference directly to: RFR@pgdb.co.nz
☐ **Certified copy of your health and safety certificate/training**
☐ **Certified copy of your confined spaces certificate/training**
☐ **Photos or videos showing a range of work that you have completed.** Any photos or videos need to include a description, date, and location showing where the work was completed.
☐ **Other relevant evidence** such as: • Building Consent Authority site inspection paperwork or testimonials from Council inspectors. • job cards verified by supervisor. • original or certified copies of invoices, tax records, contracts, design plans, council/ territorial authority plans, quotes, consent/permits, etc. • **certified copies** of any relevant training or upskilling that you have completed eg. asbestos, solar heating, supplier training.

PLUMBING COMPETENCIES CHECKLIST	
Only complete this checklist if you want us to review your **plumbing** experience You need to submit evidence to show your specific experience or training for each competency. Examples of evidence are outlined on page three of the application form.	
Competency:	**What evidence are you submitting to show this competency?**
☐ Competently works with tools and equipment for plumbing projects	*Example: photos from job at 12 example road accompanied with reference letter from employer.*
☐ Understands the properties of water and application of less frequently used materials. (such as glass, earthenware, galvanised steel, ABS, cast iron, composites etc)	
☐ Understands the application of materials used in sanitary plumbing, including material protection and jointing methods	
☐ Rainwater handling or harvesting	
☐ Installation of pipework verified by your supervisor, including an understanding of flushing procedures, testing methods and pipework maintenance/fault finding	
☐ Installation and maintenance of sanitary appliances and fixtures	
☐ Installation, commissioning and maintenance of hot water systems, valving requirements, seismic and safe tray requirements	
☐ Installation of foul water systems, venting, gradients, common faults/testing	
☐ Alternative water sources and supplies	
☐ Pump types, installations, and maintenance	
☐ Installation, testing and maintenance of water supply backflow prevention devices	
☐ Weather tightness methods in relation to penetrations of the building envelope	
☐ Specifications, installation, materials flashings, and maintenance of roofs relating to plumbing installation	
☐ Draw job specifications	
☐ Different solar water heating systems, installations, and maintenance requirements	

☐ Apply safe working practices and environmentally sustainable considerations to complete work with plumbing systems	
☐ Understands as-built drawings and job variations	
☐ Understands working with sheet metal equipment for plumbing (sheet-metal work verified by supervisor)	
☐ Domestic fire and sprinkler systems	
☐ Ducted heating systems	
☐ Boosted solar and hydronic heating systems	
☐ Apply practical knowledge or installation and maintenance to solid fuel space heaters	

GASFITTING COMPETENCIES CHECKLIST	
Only complete this checklist if you want us to review your **gasfitting** experience You need to submit evidence to show your specific experience or training for each competency. Examples of evidence are outlined on page three of the application form.	
Competency:	**What evidence are you submitting to show this competency?**
☐ Understands the properties of gas	*Example: photos from job at 12 example road accompanied with reference letter from employer.*
☐ Understands the application of materials used in gasfitting, including material protection and jointing methods	
☐ Understands atmospheric pressure, vaporisation, combustion, heat transfer, and efficiency	
☐ Gasfitting tools and testing equipment	
☐ Understand different types of flues, limitations of flue designs, flue materials, installation requirements of different flues. Including onsite evidence of flue installation	
☐ Understanding of how flueless gas appliances operate, room size requirements and where they can and cannot be installed	
☐ Understanding of safety devices and combustion air requirements	

☐ Installation of gas pipework and show understanding of purging techniques, testing procedures and leak tracing methods	
☐ Maintenance of mechanical gas and electronic gas appliances and equipment including an understanding of commissioning procedures for and maintenance of	
☐ Installation of an LPG Cylinder station and the equipment related including location restrictions	
☐ Weather tightness methods in relation to penetrations of the building envelope	
☐ Understanding of gas legislation (including gas certificates, knowledge of WorkSafe databases, how to notify WorkSafe NZ etc).	
☐ Non-domestic LPG applications, commercial catering trailers, commercial kitchens, sizing the system, vaporisers, interlocks	
☐ Non-domestic NG applications, commercial kitchens, industrial boilers, metering, interlocks, generally installations > 500mj/hj	
☐ Understanding of electrical and electronics work that applies to gasfitting within the limitations under the Electricity Act 1992	
☐ LPG Installation in a mobile application	
☐ Specifications, installation, materials flashings, and maintenance of roofs	
☐ Gas boosted solar and hydronic heating systems	
☐ Ducted heating systems	
☐ Draw job specifications	
☐ Understands working with sheet-metal equipment and pattern creation for gasfitting (sheet-metal work verified by supervisor)	
☐ Understands the properties of less frequently used materials	
☐ Understanding of as-built drawings and job variations	

DRAINLAYING COMPENENCIES CHECKLIST	
Only complete this checklist if you want us to review your **drainlaying** experience You need to submit evidence to show your specific experience or training for each competency. Examples of evidence are outlined on page three of the application form.	
Competency:	**What evidence are you submitting to show this competency?**
☐ Understands safe excavation and trenching methods	*Example: photos from job at 12 example road accompanied with reference letter from employer.*
☐ Understands installing and maintaining trade waster interceptor traps, including grease traps, petrol traps etc	
☐ Evidence of working with tools and equipment for drainlaying projects	
☐ Understands the properties of wastewater	
☐ Understanding of as-built drawings and job variations	
☐ Wet and dry inspection chambers	
☐ Installation of pipework verified by your supervisor including an understanding of flushing procedures, testing methods and pipework maintenance/fault finding.	
☐ Installation and maintenance of surface water handling systems	
☐ Pump types, installations, and maintenance	
☐ Draw job specifications	
☐ Wing wall structures, baffles, and grates	
☐ Installation and maintenance of wastewater treatment systems	
☐ Understands the properties and application of materials used in drainlaying, including material protection and jointing methods. This includes less frequently used materials such as glass, cast iron, galvanised steel, lead, composites, ABS, vitrified clay (earthenware).	